

CLEARANCE APPLICATION
(BETWEEN CLUBS AFFILIATED WITH BOWLS VICTORIA)



BOWLS VICTORIA Inc

Enquiries: Phone (03) 9861 7100 or email amanda@bowlsvic.org.au
Suite 7, 32-36 Camberwell Rd Hawthorn East VIC 3123
ABN 60 409 686 182

CLEARANCE FEE - \$30 inc. GST

NOTE: SEE INSTRUCTIONS ON REVERSE

PART A (Applicant to complete)

I _____ of _____
(Name) (Address)

(Suburb/City) (Post Code) (Date of Birth) (Home phone number)

(Mobile phone number) (Email address) hereby apply for a clearance from

(Club From) BC to _____ BC
(Club To)

DATE _____ SIGNATURE OF APPLICANT _____

I am an Accredited Coach Umpire Measurer

Registration No: _____ Expiry Date: _____ Registration No: _____ Expiry Date: _____

PART B (See instructions on reverse)

CLUB GRANTING CLEARANCE

Clearance has been sanctioned on behalf of the Committee of the _____ BC

If the applicant is currently a dual member, will they be retaining dual membership status with your Club? Yes No

DATE: _____ AUTHORISED OFFICER: _____ PRINT NAME: _____
(Signature)

PART C (See instructions on reverse)

CLUB ACCEPTANCE OF MEMBERSHIP

_____ has been accepted as a member of the _____ BC

DATE: _____ AUTHORISED OFFICER: _____ PRINT NAME: _____
(Signature)

BEFORE SENDING PLEASE CHECK:

- Make sure Part B & C are signed and forward \$30 to Bowls Victoria, or request that Bowls Victoria invoice the club listed in PART C

PART D PAYMENT DETAILS

Method of Payment (please tick)***

- Club (in PART C) to pay on receipt of invoice
- Cheque / Money order (payable to Bowls Victoria)
- Credit Card payment

Credit Card payments:

Type of card (please tick) _____ Mastercard _____ Visa

Card Number: _____

Name on Card: _____ Expiry Date: __ / __

Signature: _____ Contact No. _____

***** Where no method of payment is selected Bowls Victoria will invoice the club listed in PART C**

BOWLS VICTORIA OFFICE USE ONLY

Club To: _____

Clearance Processed: _____

Authorised Officer: _____

Bowls Victoria Receipt No: _____

- NOTE:**
1. This clearance is not effective until notification from Bowls Victoria is received by the accepting Club by email, fax or post.
 2. Where requested by the Division, Clubs to advise details of all clearances.
 3. There is no need to add or remove the applicant from your Club's database listing. Bowls Victoria will ensure the member is transferred from/to your Club.

REGULATION 16 - CLEARANCES

Refer to 16.2(a) (i) & (ii)

A clearance is required by an affiliated member who, having been an identified member of a Bowls Victoria affiliated club in the last 2 years and even if they have not played bowls, seeks to change their nominated club.

INSTRUCTIONS

FEE: \$30 clearance fee is applicable. If no payment details are received, the club in PART C will be invoiced. **Cash must not be sent in mail.**

PART A: Applicant to complete Part A

PART B: Applicant to obtain signature of authorised officer of the Club granting clearance.

PART C: Applicant to obtain signature of authorised officer of the accepting Club and then forward completed clearance application to:

**Bowls Victoria
Suite 7, 32-36 Camberwell Rd
Hawthorn East VIC 3123**

Completed clearances can also be faxed to (03) 9813-4199, or emailed to amanda@bowlsvic.org.au.

Clearance application forms are available on the website at: www.bowlsvic.org.au

PART D: After processing, Bowls Victoria will send an email (or a copy of the approved clearance) to the accepting Club and to the member's former Club. The email subject will be titled "Bowls Victoria – Clearance/s Approved".

Please check the members' details on the database and make sure they are financial in the Bowls Connect system. There is no need for either club to add or delete the applicant from the database.

INTERSTATE CLEARANCES

For players seeking to clear to or from Victoria for the purpose of changing their nominated club please refer to the Interstate Clearance form available on the Bowls Victoria website.

http://www.bowlsvic.org.au/Portals/7/Forms/Application_for_Interstate_ClearanceBA.pdf

No fees are applicable for Interstate Clearances